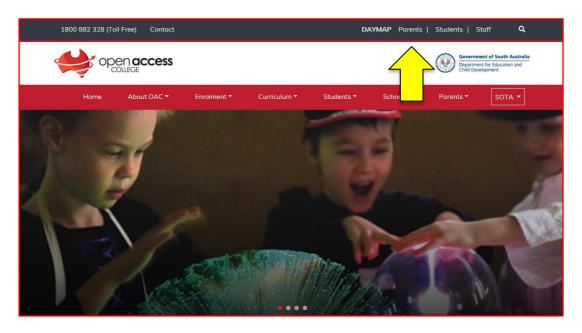
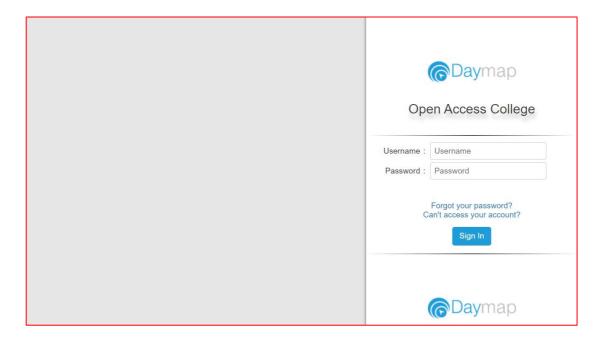


## Access Daymap for Parents and School Coordinators

- 1. Go to the Open Access College website (www.openaccess.edu.au)
- 2. Click on the Parents link towards the top-right corner of the webpage



The Daymap Parent Portal login page should then appear



UPDATED 14 APRIL 22

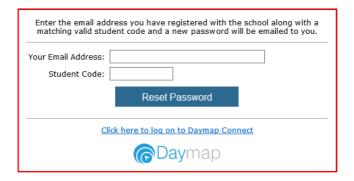


## If you've never used (or forgotten your access details to) the Daymap Parent Portal

- 3. Click on the Can't access your account link
- 4. Type your e-mail address as it appears on Open Access College records into the **Your Email Address** field and the student's ID number into the **Student Code** field

Student ID numbers are six-digit numbers

If you are the parent or school coordinator for more than one child/student, only one Student ID number is required. Your other children/students should appear automatically as the records are linked.



- 5. Click on the **Reset Password** button
- 6. Check your e-mail for your username and password to access the Daymap Parent Portal

If you didn't receive an e-mail, please ensure you're using the e-mail address you have registered as a parent on our records. If you need to check or update the e-mail address you have registered as a parent on our records, please contact the Student Services Centre.

It can take up to 15 minutes to receive the e-mail containing your username and password.

## If you already have a Daymap Parent Portal account

- 7. Type your username and password into the relevant fields
- 8. Click on the Sign In button

