This guide will show you how to attend a public Centra class. If your teacher sent you a direct link to the class, please go to Step 6.

2. Alternatively, go to http://www.openaccess.edu.au and select Students from the Top Menu or under the COMMUNITY column from the bottom bar.

3. On the Students page, under Other Links click OAC Centra.

4. Once at the Centra Log In page, click Public Events on the left.
5. Under **Attend an Event**, either find your class in the list or search for it using the **Search** function. Once you have found your class, click **Attend**.

![Attend an Event interface]

6. Under **Attend Event**, type your **Email Address**, tick the check box next to **Remember Me** if you want your information to be saved for next time, and click **Launch on Desktop**.

![Test Event interface]

7. Type your **First Name**, **Last Name** and **Display Name** in the text boxes, and then click **Launch on Desktop** again.

![Welcome Guest Attendees interface]

8. Now, **Centra** should start. If you experience any issues, please refer to the **Centra helpsheets** on the **Open Access College** website under Help Desk ([http://www.openaccess.edu.au/helpdesk](http://www.openaccess.edu.au/helpdesk)), or call the **Learning Technology Helpdesk** on **8309 3636**.