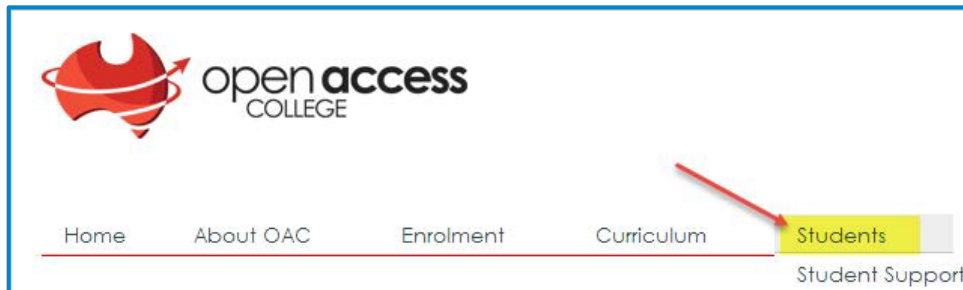


This guide will show you how to attend a public **Centra** class. If your teacher sent you a direct link to the class, please go to **Step 6**.

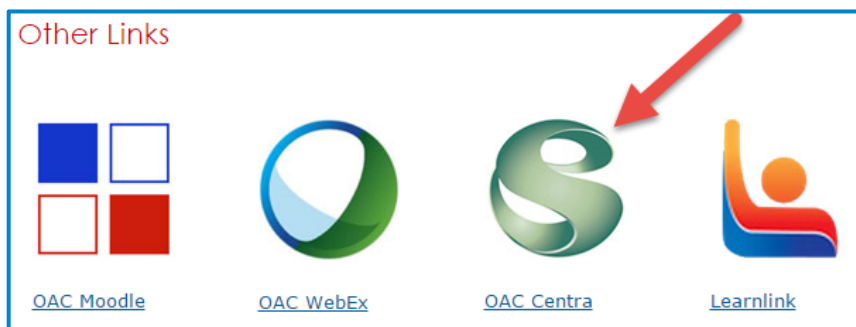
1. Go to the **Open Access College Centra** website (<https://www.centra.sa.edu.au/main/oac>).
2. Alternatively, go to <http://www.openaccess.edu.au> and select **Students** from the **Top Menu**



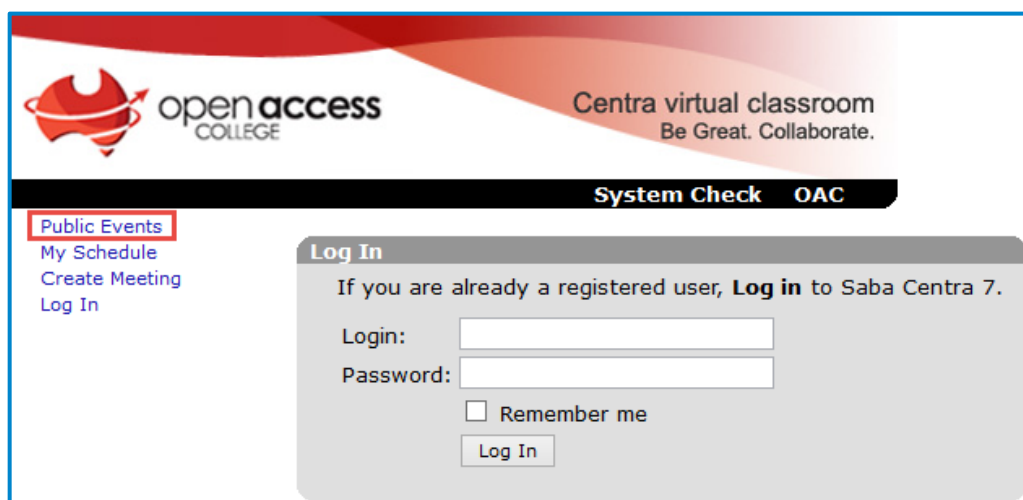
or under the **COMMUNITY** column from the bottom bar.



3. On the **Students** page, under **Other Links** click **OAC Centra**.



4. Once at the **Centra Log In** page, click **Public Events** on the left.



- Under **Attend an Event**, either find your class in the list or search for it using the **Search** function. Once you have found your class, click **Attend**.

Attend an Event

Upcoming Events

Time Zone: (GMT +10:30) Adelaide

Search: Search

Enter event ID, event name, description, or leader's last name.

Day Week Month All

January 2016 Go to Today

Start Time	Event	Leader	Duration	Action
1/14/16 12:00 PM	Test Event		Ongoing	Attend

- Under **Attend Event**, type your **Email Address**, tick the check box next to **Remember Me** if you want your information to be saved for next time, and click **Launch on Desktop**.

Test Event (KLL120906)

Event ID: KLL120906
 Leader:
 Date: 14 January 2016
 Time: 12:00 PM (GMT +10:30) Adelaide
 Duration: Ongoing
[More details](#)

Attend Event

Email Address:

Remember me

Launch on Desktop Attend in Browser

- Type your **First Name**, **Last Name** and **Display Name** in the text boxes, and then click **Launch on Desktop** again.

Welcome Guest Attendees!
 Please provide the following information so that we can direct you to your event.

Test Event (KLL120906)

Attend Event

Email Address: name@email.com

First Name:

Last Name:

Display Name: (Name seen by other attendees)

Launch on Desktop Attend in Browser

- Now, **Centra** should start. If you experience any issues, please refer to the **Centra helpsheets** on the **Open Access College** website under **Help Desk** (<http://www.openaccess.edu.au/helpdesk>), or call the **Learning Technology Helpdesk** on **8309 3636**.