

After your enrolment

Welcome to Open Access College. You may be wondering what happens next. Here are some hints to guide you through the process from signing your enrolment form to your first class.

- Once all required paperwork has been received, your information will be entered onto the Open Access College database.
- You will be emailed a 'Confirmation of Enrolment'. Please check all details carefully and let the Client Service team know if there are any errors in your personal details or subjects selected. This letter will also include your OAC ID number which you will need to access Daymap. You can also use this letter to confirm your enrolment with Centrelink.
- You will be allocated a timetable shortly thereafter. Contact your Student Wellbeing Leader if you have any questions about this.
- Once your timetable is in place your teachers will contact you by phone or email to let you know your lesson times, Moodle keys and how to access your lessons.
- Ensure that the email and phone number you provided are correct and contact Client Services with any changes to these details.

Click the "Student" tab on the OAC website:
www.openaccess.edu.au/students

Here you will find links to:

Student Portal

Your introduction to learning at OAC.

Moodle

Site with student subject course information, task sheets and other materials for the required work. You will be given enrolment details from your teachers.

WebEx

The virtual classroom used by OAC teachers.

Daymap

Here you will find your timetable, attendance and assessments.

Google Classroom

A blended learning platform enabling students to work directly on assignments, while teachers can visit and give feedback immediately.

Daymap Connect/Parent Portal

This can be found on the "Parents" tab on the website, and provides Daymap information to parents and guardians.

Phone Numbers

Reception

8309 3500 / toll free 1800 882 328

Library

8309 3620

Client Services

8309 3680

IT Support

8309 3636 / toll free 1800 882 328

Student Wellbeing Leaders

8309 3680

Absences

8309 3571 or email:

student.absence@openaccess.edu.au

Teacher	Subject	Log in Details (e.g. Moodle/ Webex)	Teacher phone number and email address

Timetable

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Period 1 9.00am – 9.50am					
Period 2 9.55am – 10.45am					
AM Break 10.45am – 11.15am					
Period 3 11.15am – 12.05pm					
Period 4 12.10pm – 1.00pm					
Lunch 1.00pm – 1.30pm					
Period 5 1.30pm – 2.20pm					
Period 6 2.25pm – 3.15pm					