



A U S T R A L I A N  
A P P R E N T I C E S H I P  
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An Australian Government Initiative

# Career Hub



## The career advice and job seeker resources you need

MEGT's Career Hub is a valuable resource for anyone considering an apprenticeship or traineeship.

If you need a hand figuring out what path to take, or if you need help finding the right opportunity, our Career Hub Team is here for you.

Register for Career Hub today, for access to all the tools and help you need to get started, and then continue your job search. You can also browse and apply for jobs posted to our dedicated apprenticeship and traineeship job board.

## Finding the right career path

Registering for MEGT's Career Hub, and fully completing your profile, puts you at the head of the queue when employers are searching for applicants. The more information you supply will help us understand the type of support that best suits you and improve your chances of scoring a job.

All you need to do is follow these easy steps:

- Upload your resume (MEGT also has a resume template to help you on your way).
- Complete Get Set! Check

You may also complete the skills assessment. This information will be added to all your job applications, which means employers get a much better picture of your skills and attributes.

If you're not sure what career options are best suited to you, our career quiz can help. It provides:

- A shortlist of recommended occupations based on your information.
- You can use the recommendations to narrow down your career searches and choices.

## Here's some more ways Career Hub can help you

### Job Search

Browse and apply for apprenticeship and traineeship jobs in Career Hub, or on the MEGT Job Board.

You can use your preferred occupations to target your job search to the type of apprenticeship or traineeship you're looking for. You can also filter your search results based on your region, or distance from your location.

### Job Alerts

Don't miss out on the job you're looking for!

Set your job alert preferences in the 'Edit Profile' section in Career Hub to receive email alerts for new vacancies.

## Job Seeker Toolkit

Once you've got a better idea of where you're headed, you're in a great place to take advantage of our comprehensive Job Seeker Toolkit. It has all the tips and guidance you need to take the next step, including:



**Employability skills**



**Job hunting tips**



**Job interview tips**



**Writing effective job applications**



**Downloadable resume template**



**Downloadable cover letter template**

## Career Hub Team

Our dedicated team can help you make the most of Career Hub, and assist with browsing and applying for jobs. You can also talk with a Careers Advisor about your career options, and ask any questions you might have about becoming an apprentice or trainee.

## Sign-up and ongoing support

MEGT is here to support you, even long after you've found the job you want. Your new employer will be in touch with us so we can:

**1**

Sign you up as an apprentice or trainee and register your Training Contract with the relevant State Training Authority

**2**

Explain and offer advice about how formal training works

**3**

Advise you about government incentives and other benefits that you may qualify for throughout your apprenticeship or traineeship.

**4**

Provide ongoing support and mentoring for the life of your apprenticeship or traineeship.

## Ready to get started?

Visit Career Hub online or scan the QR code to register now.

[www.megt.com.au/about-us/services/career-hub-apprentices-and-trainees](http://www.megt.com.au/about-us/services/career-hub-apprentices-and-trainees)

Contact our Career Hub team on **1300 562 482** or email [careerhub@megt.com.au](mailto:careerhub@megt.com.au)

**MEGT – your local apprenticeship experts**

