

## Daymap Parent Portal Quick Start Guide



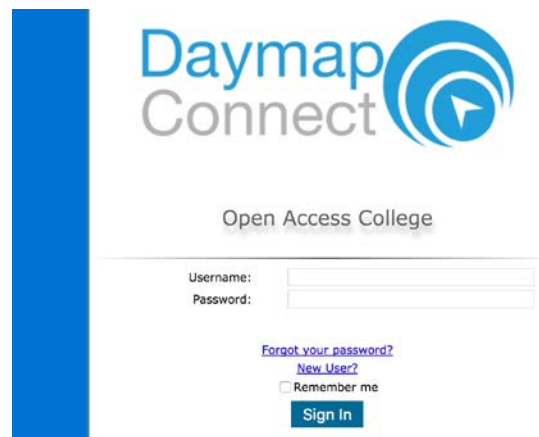
Through the Daymap Connect portal, Parents and Guardians can access important information relating to their children and notices from Open Access College. Where information for multiple students is being accessed, only one account will be needed to obtain all this information.

To access the Daymap Connect portal go to:

<http://daymapconnect.openaccess.edu.au/DaymapConnect>

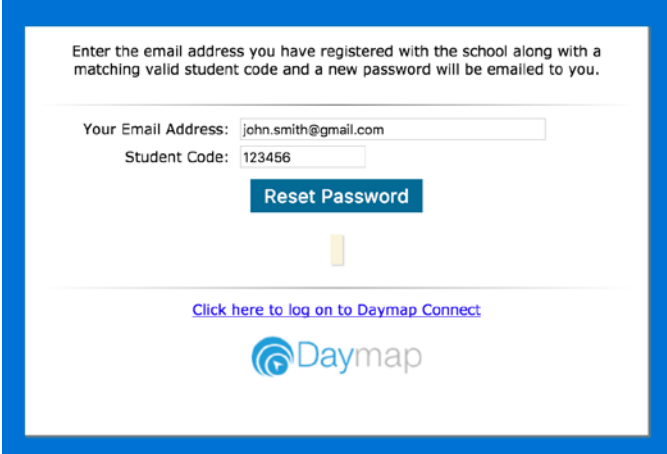
(You can also access it from Open Access College website Parents page)

If this is the first time you have logged into Daymap connect there is a 'New User?' link found under the login pane. Or if you have forgotten your password click the 'Forgot your Password?' link which will take you to the same page.



Enter your email address that you supplied during enrollment and your child's Student ID number supplied by Open Access College.

You will receive an email (usually within 15 minutes) that will contain your username and password.




Enter the email address you have registered with the school along with a matching valid student code and a new password will be emailed to you.

Your Email Address:

Student Code:

[Reset Password](#)

[Click here to log on to Daymap Connect](#)



## Open Access College

Username:

Password:

[Forgot your password?](#)

[New User?](#)

Remember me

[Sign In](#)

Once you have received the login details enter them on the portal page.

Once you have logged into the Parent Portal, click the menu items on the left navigation tab to access information regarding your account, messages, bulletins, notices, your account etc. If you have a number of children at OAC you can also select which student you want to get information about.



John Smith  
[My Portal](#)

Daymap Connect

Home

My Messages

My Calendar

Bulletins

Newsletters

Parent Notices

My Account

[Sign Out](#)

### Recent Messages

| From   | Date       | Message   |
|--------|------------|---|
| School | 24/05/2017 | OAC records indicate [Name] was absent (unexplained) for 1 or more lessons today. Please reply with a reason for the absence.                     |
| School | 13/04/2017 | OAC records indicate [Name] was absent (unexplained) for 1 or more lessons today. Please reply with a reason for the absence.                     |
| School | 1/12/2016  | OAC records indicate [Name] was absent (unexplained) for 1 or more lessons today. Please reply with a reason for the absence.                     |
| School | 3/08/2016  | OAC records indicate [Name] was absent (unexplained) for 1 or more lessons today. Please reply to this email with a reason for the absence. . . . |
| School | 9/06/2016  | OAC records indicate [Name] was absent (unexplained) for 1 or more lessons today. Please reply to this email with a reason for the absence. . . . |

**Terry Smith**

100

Attendance Rate %

[View Portfolio](#)

**Emily Smith**

100

Attendance Rate %

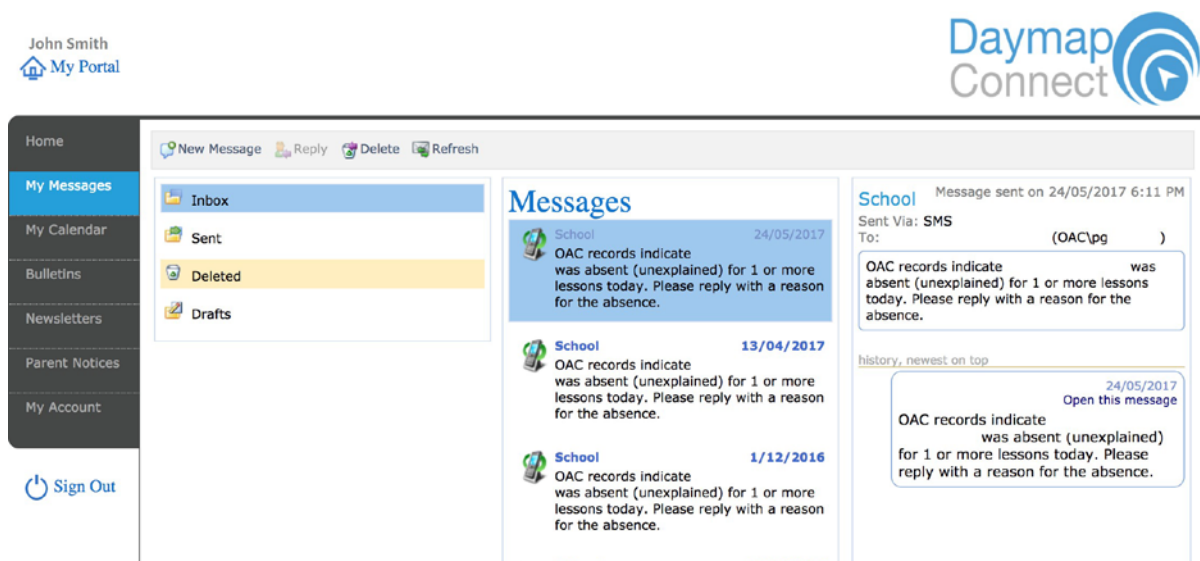
[View Portfolio](#)

## Summary of Menu Items

### My Messages

Keep yourself up to date and aware of what's happening in your child's classroom. Contact teachers about any issues of importance; excursions, reminders, personal matters etc.

You can create messages, reply to received messages and receive email notifications when you have unread Daymap messages.



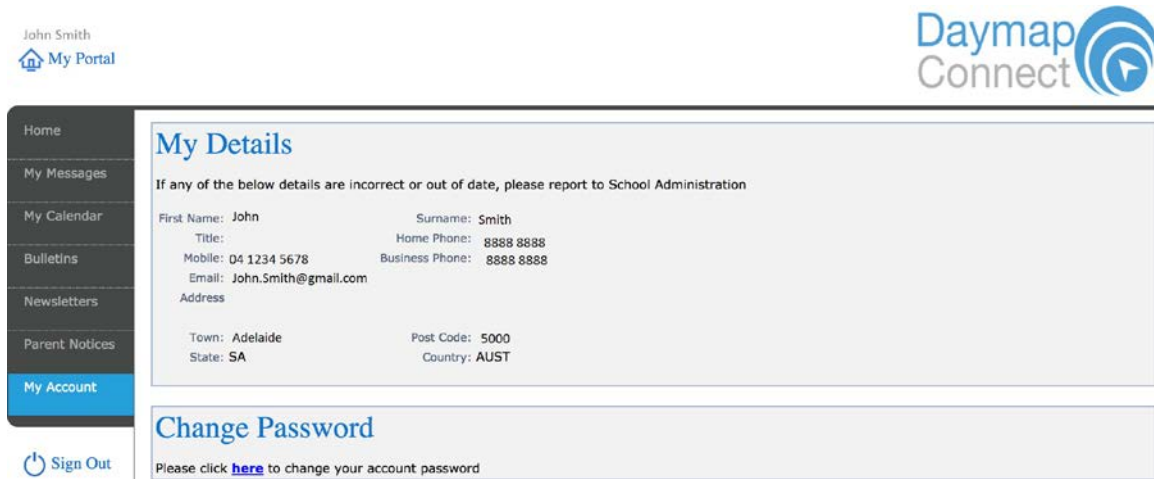
The screenshot shows the 'My Messages' page in the Daymap Connect system. At the top left, it displays the user's name 'John Smith' and a 'My Portal' icon. The top right features the 'Daymap Connect' logo. A navigation sidebar on the left includes links for Home, My Messages (highlighted), My Calendar, Bulletins, Newsletters, Parent Notices, and My Account, along with a 'Sign Out' button. The main content area has a toolbar with 'New Message', 'Reply', 'Delete', and 'Refresh' icons. Below this is a 'Messages' section with a list of messages from 'School'. The messages list includes:
 

- Inbox**: Sent, Deleted, Drafts
- Message 1**: 24/05/2017. Subject: OAC records indicate [Name] was absent (unexplained) for 1 or more lessons today. Please reply with a reason for the absence.
- Message 2**: 13/04/2017. Subject: OAC records indicate [Name] was absent (unexplained) for 1 or more lessons today. Please reply with a reason for the absence.
- Message 3**: 1/12/2016. Subject: OAC records indicate [Name] was absent (unexplained) for 1 or more lessons today. Please reply with a reason for the absence.

 On the right, a detailed view of a message is shown, including the sender 'School', the date '24/05/2017 6:11 PM', and the content: 'OAC records indicate [Name] was absent (unexplained) for 1 or more lessons today. Please reply with a reason for the absence.' There is also a 'history, newest on top' link and an 'Open this message' button.

### My Account

View your account details. If any of these details are incorrect, please contact your School Administration. Click **Change Password** to change your password.



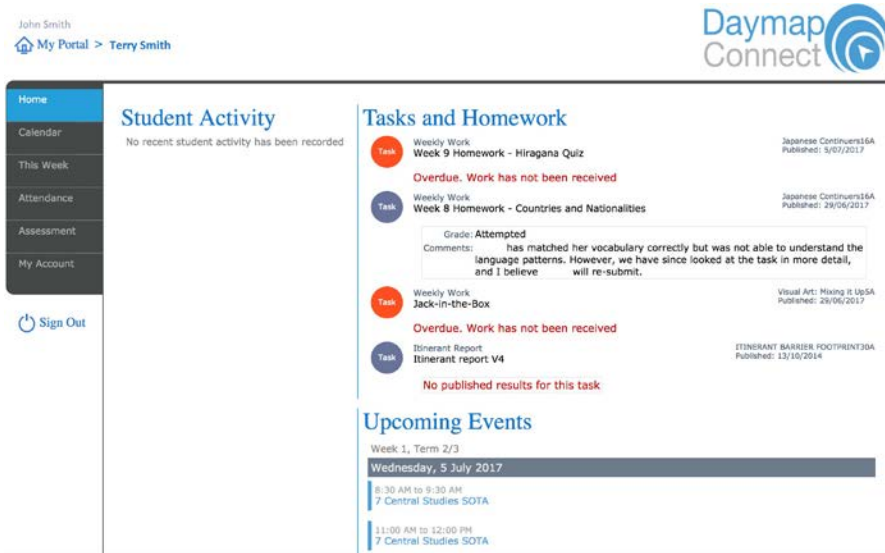
The screenshot shows the 'My Account' page in the Daymap Connect system. It features the same user profile 'John Smith' and 'Daymap Connect' logo at the top. The navigation sidebar on the left highlights 'My Account'. The main content area is titled 'My Details' and includes a warning: 'If any of the below details are incorrect or out of date, please report to School Administration'. The user's details are listed as follows:
 

- First Name: John, Surname: Smith
- Title: , Home Phone: 8888 8888
- Mobile: 04 1234 5678, Business Phone: 8888 8888
- Email: John.Smith@gmail.com
- Address: , Town: Adelaide, Post Code: 5000, State: SA, Country: AUST

 Below the details is a 'Change Password' section with the instruction: 'Please click [here](#) to change your account password'. A 'Sign Out' button is located at the bottom left of the page.

## Home – Student

This is the main menu option of the student information page, it will display some important information at a glance, such as Tasks, Homework and upcoming lessons.



John Smith  
My Portal > Terry Smith

Daymap Connect

- Home
- Calendar
- This Week
- Attendance
- Assessment
- My Account

Sign Out

### Student Activity

No recent student activity has been recorded

### Tasks and Homework

- Task Weekly Work  
**Week 9 Homework - Hiragana Quiz** Japanese Continuers16A  
Published: 3/07/2017  
Overdue. Work has not been received
- Task Weekly Work  
**Week 8 Homework - Countries and Nationalities** Japanese Continuers16A  
Published: 29/06/2017  
 Grade: Attempted  
 Comments: has matched her vocabulary correctly but was not able to understand the language patterns. However, we have since looked at the task in more detail, and I believe will re-submit.
- Task Weekly Work  
**Jack-in-the-Box** Visual Art: Mixing It Up5A  
Published: 29/06/2017  
Overdue. Work has not been received
- Task Itinerant Report  
**Itinerant report V4** ITINERANT BARRIER FOOTPRINT30A  
Published: 13/10/2014  
No published results for this task

### Upcoming Events

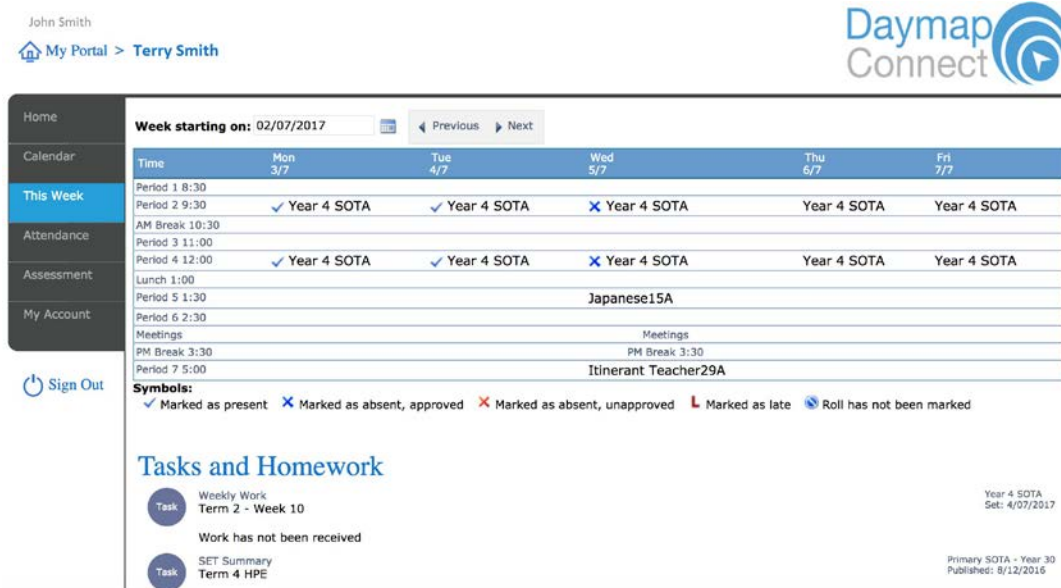
Week 1, Term 2/3

**Wednesday, 5 July 2017**

- 8:30 AM to 9:30 AM  
7 Central Studies SOTA
- 11:00 AM to 12:00 PM  
7 Central Studies SOTA

## This Week

View your child's timetable and class attendance at a glance. It also displays any Assessment Tasks and Homework. Click on them to view all assessment information and any attachments added to the task.



John Smith  
My Portal > Terry Smith

Daymap Connect

- Home
- Calendar
- This Week
- Attendance
- Assessment
- My Account

Sign Out

Week starting on: 02/07/2017

| Time           | Mon 3/7              | Tue 4/7       | Wed 5/7       | Thu 6/7     | Fri 7/7     |
|----------------|----------------------|---------------|---------------|-------------|-------------|
| Period 1 8:30  |                      |               |               |             |             |
| Period 2 9:30  | ✓ Year 4 SOTA        | ✓ Year 4 SOTA | ✗ Year 4 SOTA | Year 4 SOTA | Year 4 SOTA |
| AM Break 10:30 |                      |               |               |             |             |
| Period 3 11:00 |                      |               |               |             |             |
| Period 4 12:00 | ✓ Year 4 SOTA        | ✓ Year 4 SOTA | ✗ Year 4 SOTA | Year 4 SOTA | Year 4 SOTA |
| Lunch 1:00     |                      |               |               |             |             |
| Period 5 1:30  | Japanese15A          |               |               |             |             |
| Period 6 2:30  | Meetings             |               |               |             |             |
| Meetings       | Meetings             |               |               |             |             |
| PM Break 3:30  | PM Break 3:30        |               |               |             |             |
| Period 7 5:00  | Itinerant Teacher29A |               |               |             |             |

**Symbols:**  
 ✓ Marked as present   ✗ Marked as absent, approved   ✗ Marked as absent, unapproved   ⬇ Marked as late   🔄 Roll has not been marked

### Tasks and Homework

- Task Weekly Work  
**Term 2 - Week 10** Year 4 SOTA  
Set: 4/07/2017  
Work has not been received
- Task SET Summary  
**Term 4 HPE** Primary SOTA - Year 30  
Published: 9/12/2016

**Attendance**

View the Attendance Map and Attendance Rate of your student. Different colours help you to identify any patterns in your student’s attendance rates.

Home

Calendar

This Week

**Attendance**

Assessment

My Account

Sign Out

### Attendance Map

|          | S | M | T | W | T | F | S | S | M | T | F  | S  | S  | M  | T  | F  | S  | S  | M  | T  | F  | S  | S  | M  | T  | F  | S  | S  |    |    |    |    |
|----------|---|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| February |   | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |    |    |    |
| March    |   | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| April    |   | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |    |
| May      |   | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| June     |   | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |    |
| July     |   | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

**Attendance Map Legend**

Present
  Unapproved Absence
  No Classes
  Weekend / Holiday

Approved Absence
  Late
  Roll not marked

### Attendance Rates

| Class                | Code       | Teacher | Lessons | Approved | Unapproved | % Attendance | % Unapproved |
|----------------------|------------|---------|---------|----------|------------|--------------|--------------|
| Itinerant Teacher29A | 00ITRA029A | IT      | 13      | 0        | 0          | 100%         | 0%           |
| Japanese15A          | P4JPCA015A | SEC     | 19      | 1        | 0          | 95%          | 0%           |

**Assessment -- Current Tasks**

View the current assessments tasks for the student. Click on the Assessment Task to open Assessment Task information including: due date, further comments or instructions, the learning areas assessed, attachments and the status of the Task.

Home

Calendar

This Week

Attendance

**Assessment**

Current Tasks

Schedule

Outline

Results

### Current Tasks

All Classes ▼

### Assessment Tasks

**Week 1 Term 2/3 starting Monday, 3 July 2017**

|                |                            |
|----------------|----------------------------|
| Task           | Weekly Work                |
| Year: 4.SOTA   | Term 2 - Week 10           |
| Set: 4/07/2017 | Work has not been received |

**Week 9 Term 2 starting Monday, 26 June 2017**

|                 |                        |
|-----------------|------------------------|
| Task            | Weekly Work            |
| Year: 4.SOTA    | Week 9, Term 2         |
| Due: 30/06/2017 | Work has been received |

## Assessment -- Schedule

View the assessment tasks scheduled throughout the year. Use the **Schedule** drop down arrow to select a specific class or all classes. Selecting the Assessment Task will open Assessment Task information.



**Schedule**

All Classes

February

Maths video

Structure Task Sheet - Week 3

Spelling & Grammar Week 3

Planning Your Narrative English -Week 3

Writing Your Narrative Week 3

Blending Techniques Artwork + Questions - Week 3

Healthy Lifestyle Choices worksheet- Week 3

Science Scootle Tomato Report - Week 3

Aboriginal Farming Comprehension Task Week 3

Maths follow-up tasks - Wednesday

Maths follow-up tasks - Thursday

Maths follow-up tasks - Monday

Week 4 - Maths

Week 4 - English

Week 4-5 D&T

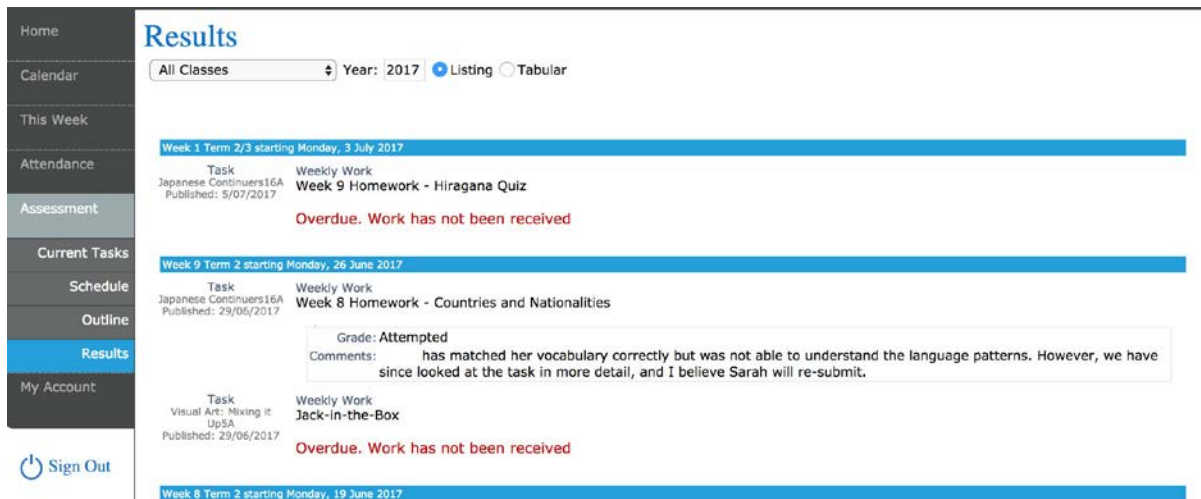
Week 4-5 HASS

Week 4-5 Science

Class: Year 4 SOTA  
Type: Weekly Work  
Set: 6/02/2017  
Due: 18/02/2017  
Task: Science Scootle Tomato Report - Week 3

## Assessment -- Results

View all the assessment task results of your student that have been published. Results can be viewed by class or by all classes. You can open the task to view teacher feedback and student work. These results are also published in the Student's View of Daymap.



**Results**

All Classes Year: 2017 Listing Tabular

Week 1 Term 2/3 starting Monday, 3 July 2017

Task: Japanese Continuers16A  
Published: 5/07/2017

Weekly Work  
Week 9 Homework - Hiragana Quiz

Overdue. Work has not been received

Week 9 Term 2 starting Monday, 26 June 2017

Task: Japanese Continuers16A  
Published: 29/06/2017

Weekly Work  
Week 8 Homework - Countries and Nationalities

Grade: Attempted

Comments: has matched her vocabulary correctly but was not able to understand the language patterns. However, we have since looked at the task in more detail, and I believe Sarah will re-submit.

Task: Visual Art: Mixing it UpSA  
Published: 29/06/2017

Weekly Work  
Jack-in-the-Box

Overdue. Work has not been received

Week 8 Term 2 starting Monday, 19 June 2017

Sign Out