

## HELPSHEET

# Logging in using your EdPass

EdPass is the Department for Education's authentication tool to logging into and accessing various systems. EdPass has two distinct login pages, and each uses a different set of login details.

To access EdPass, go to https://portal.edpass.sa.edu.au/login/default



#### Username:

Your Departmental e-mail address

E-mail addresses are in the format of Firstname.LastnameX@schools.sa.edu.au

X is a randomly number generated between 0 and 999

Password: Your EdPass password lf you have Login Screen 2 (Spoke)





#### **Username:**

Students:	Your Student ID number
Staff:	First 4 letters of your last name followed by the first 2 letters of your first name (some exceptions apply)
Password:	
Students:	Date of birth (YYYYMMDD format) (some exceptions apply)
Staff:	Your password to access computers and the Intranet

### Any other login pages

If you see another site name listed under EdPass, you will need to either:

- EITHER Login with your access details for that site, if you have an account at that site
- OR Click on Trouble logging in? and then click on Select a different site