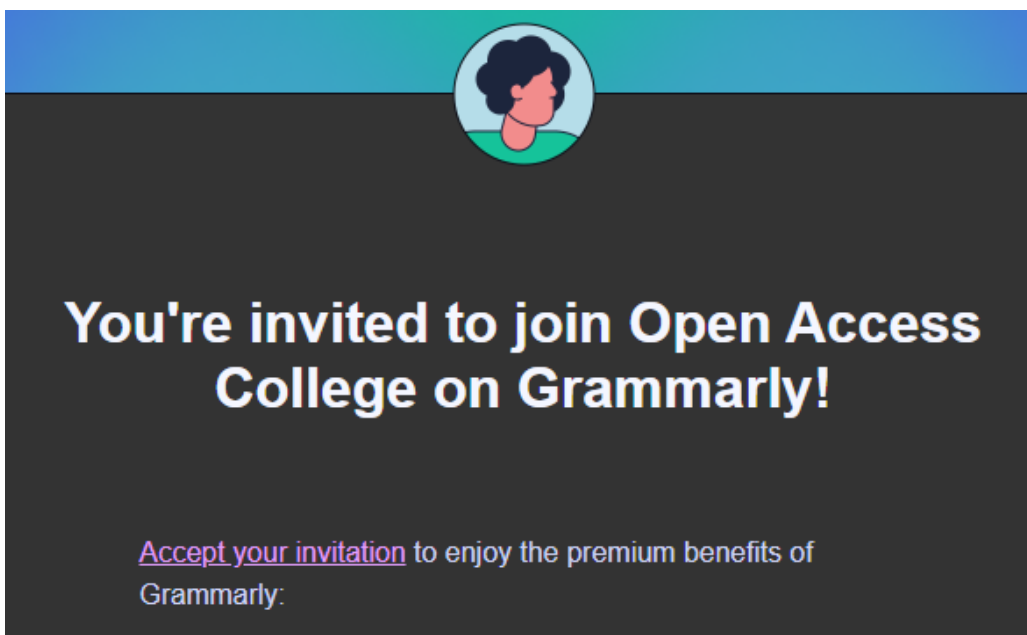# Installing and accessing Grammarly

Getting Grammarly

1. Lodge a request with Learning Technology for Grammarly
    learning.technology799@schools.sa.edu.au

2. When Learning Technology has processed your request, you will receive an email from Grammarly
    From: info@em.grammarly.com
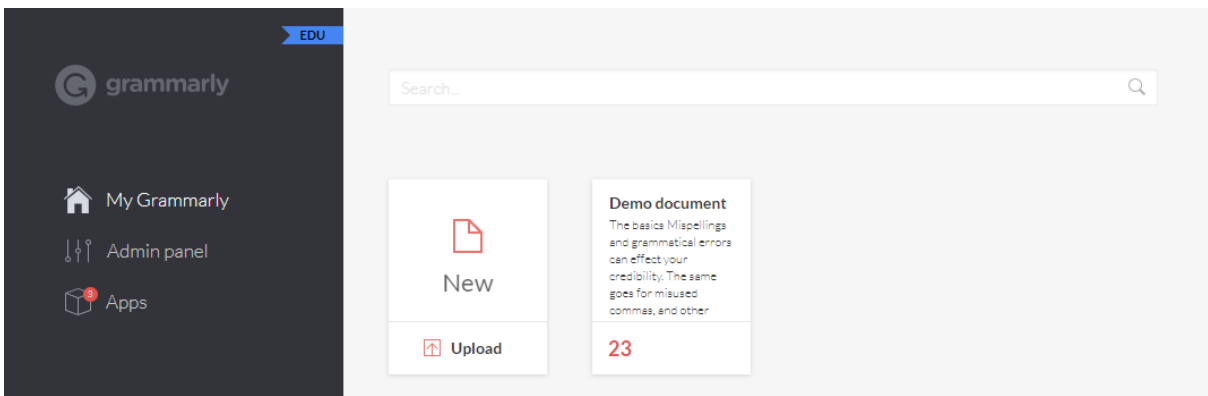   **Subject:**   You're invited to join Open Access College on Grammarly

3. Click on the **Accept your invitation** link and complete the process to set up the account

Web portal

Go to **https://app.grammarly.com/**

If prompted to log in, use your e-mail address and password set in Step 3

Installing the plugins for Grammarly

NOTE: These processes enable you to use Grammarly functionality in the different apps you use.

Desktop client for Windows and Mac

Download and run the Grammarly for Desktop installer
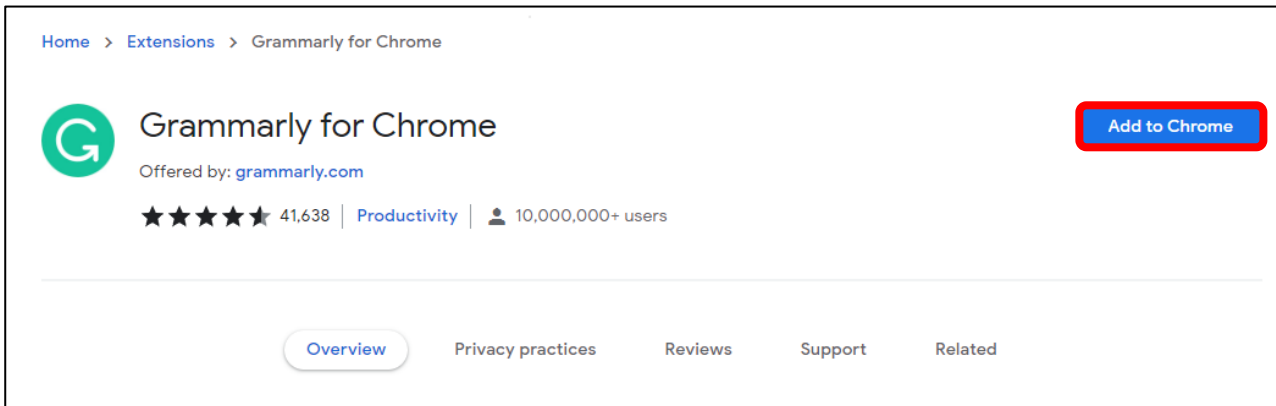https://www.grammarly.com/service/download/direct

Google Chrome

Open this link in Google Chrome
https://chrome.google.com/webstore/detail/grammarly-for-chrome/kbfnbcaeplbcioakkpcpgfkobkghlhen?hl=en
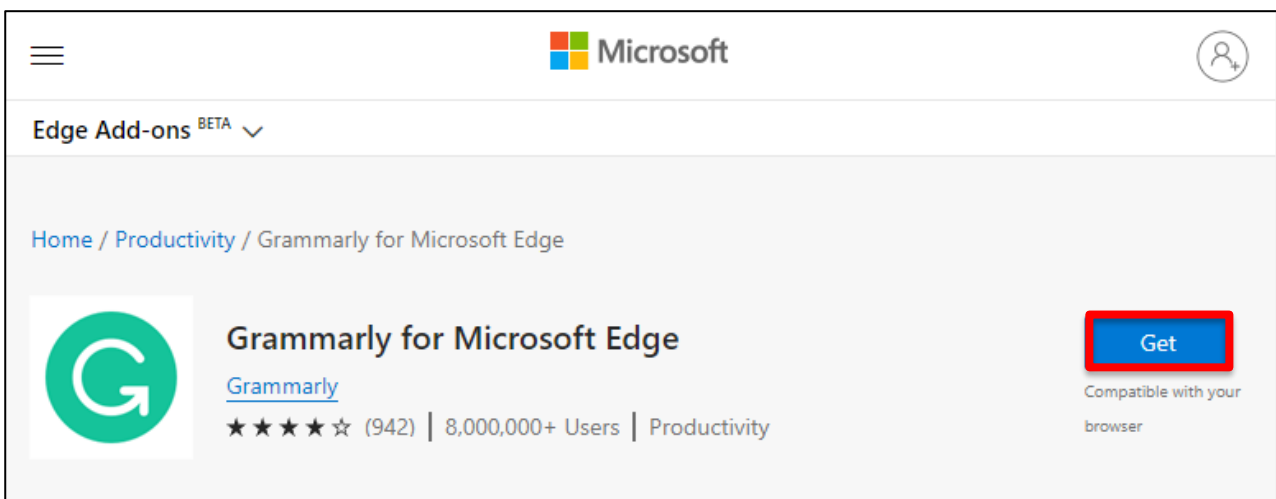
Click on the **Add to Chrome** button

Microsoft Edge

Open this link in Microsoft Edge
https://microsoftedge.microsoft.com/addons/detail/grammarly-for-microsoft-e/cnlefmmeadmemmdciolhbnfeacpdfbkd

Click on the **Get** button

Microsoft Word and Outlook

NOTE: We recommend closing BOTH Word AND Outlook before following this process

Download and run the Grammarly for Office installer
https://www.grammarly.com/office-addin/downloading

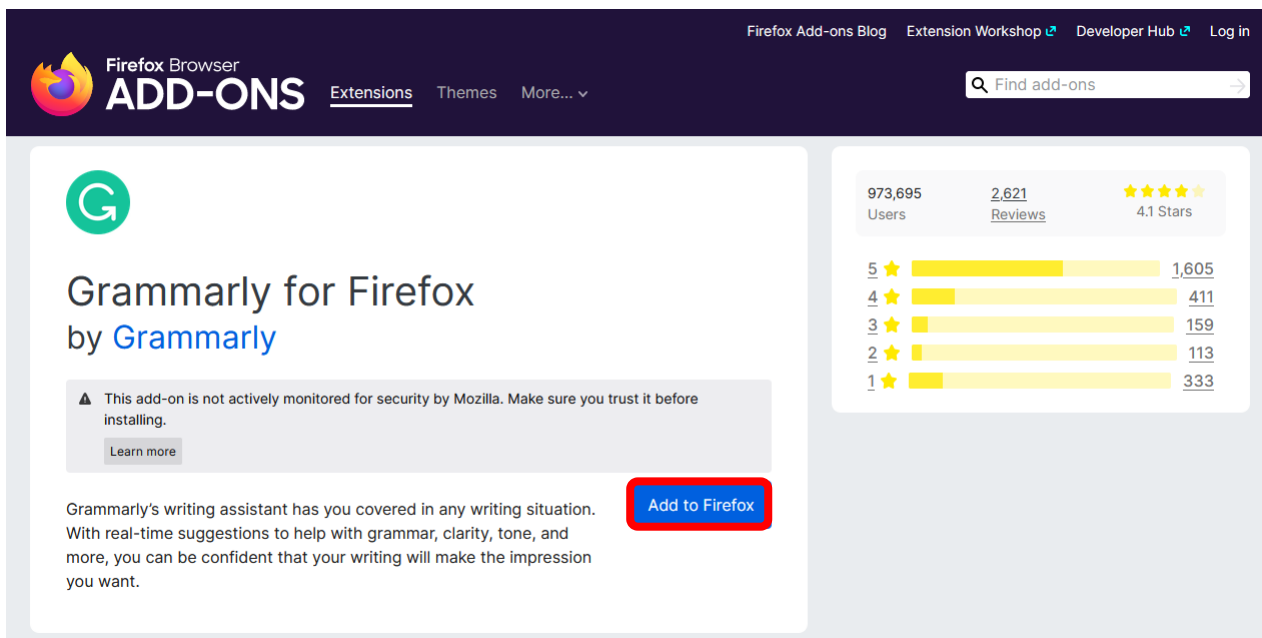Click on the **Get started** button

Ensure Grammarly for both **Word** and **Outlook** are ticked
Click on the **Install** button

Mozilla Firefox

1. Open this link in Mozilla Firefox
   https://addons.mozilla.org/en-US/firefox/addon/grammarly-1/

2. Click on the **Add to Firefox** button

Safari (Mac only)

Open the Mac App Store

Search for and install the plugin for Grammarly for Safari