

# Consent form for Camps, Excursions, Sporting or Adventure activities

This form applies to all Department for Education settings including schools, preschools, and early childhood services.



Government  
of South Australia  
Department for Education

## Dear parent/carer

Open Access College has organised the excursion/camp detailed below. If you would like your child to attend, please complete and return the parental consent form on page 2. You can keep page 1 for your future reference.

If you do not consent to your child participating in this excursion/camp, an alternative plan will need to be negotiated with the site for the duration of the activity.

See [Camps and excursions policy \(education.sa.gov.au\)](https://www.education.sa.gov.au/camps-and-excursions-policy) for more information

*Please use this space to enter a description of any contextual details for the excursion/camp. If you are attaching a cover letter instead, you can delete this text box.*

## Activity information

Excursion or camp: Primary Years Come-In Day – Visual Arts

Location: Studio 1, Open Access College, Marden  
1-37 Marden Road, Marden.

From:				To:				Or on:	05	09	2024
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Educational purpose of the program and activities to be undertaken:

R-6 Primary Marden students are invited to join us at OAC, Marden to engage in various Art activities and connect with their teachers and peers. Open Access College teachers will facilitate all activities. The day will include 3 teacher run sessions incorporating different elements of the visual arts curriculum. At least one session will be supported by our ACEO, Tracey Bradshaw and have an Indigenous focus.

Time: 9:45am – 2:00 pm

Students to arrive at 9:45 am for a 10:00 am start

Students will arrive at 9.45am to sign in at Student Services where they will meet teachers before making their way to Studio 1. Students are required to sign out at Student Services before being dismissed at 2:00pm.

10:00 am:	Welcome and housekeeping
10:15 am:	Session one
11:00 am:	Recess
11:30 pm:	Session two
12:15 pm:	Lunch
1:00 pm:	Session three
1:45 pm:	Wrapping everything up
2:00 pm:	End of event.

Clothing or equipment required for the activity (if applicable):

Students must bring: Recess/Lunch, water bottle, hat, and wear comfortable clothing and shoes.

Number of supervising staff: 3-6

Number of adult volunteers:

Number of instructors (if applicable):

Adult to child ratio:  
Year R-2 ratio is 1:6  
Year 3-6 ratio is 1:10

Number of children attending: All R-6 students have been invited.  
We are expecting approximately 25 students across all year levels.

Costs/payment requirements: There is no fee to attend this event.

Transport arrangements (including departure/arrival times):

Students will be required to organise their own way to and from Open Access College.

Arrival: 9:45 am for a 10:00 am start

Departure: 2:00 pm

Site based contact person and contact details:

Kiah Payne

(08) 8309 3590

[Kiah.Payne917@schools.sa.edu.au](mailto:Kiah.Payne917@schools.sa.edu.au)

Sleeping arrangements (if applicable):

N/A

Contingency plans (if the excursion is cancelled or altered):

If the event is unable to go ahead, parents/guardians will be notified by email.

## To be completed by parent/carer and returned

### Health support

Does your child have any health support or medication administration needs that should be considered for this activity? Yes  No

If yes, has a care plan/medication agreement been provided to the school/preschool? Yes  No

Are there any other matters that may impact your child's safe participation in the above activities? Yes  No

Please outline details:

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### Agreement

- Supervising staff/instructors will use the site's behaviour management processes needed to ensure the safety and wellbeing of all students.
- If there is an accident or illness, supervising staff will provide first aid and call an ambulance if required. The school/preschool will inform me as soon as possible. I will cover all medical expenses for my child, but I can ask the department to pay for ambulance costs if my child does not have private ambulance cover.
- Where appropriate, I have provided updated health information for my child, including any extra support they need.
- The information I have given is accurate. The information provided will be used solely for the purpose of ensuring your child's safety during excursions and will be used in accordance with the Information Privacy Principles Instruction.
- I can ask the school/preschool to provide me with a copy of the risk management plan for this excursion/camp if needed.

### Parent/carer consent

I have read and agree with all the information provided and give my consent for my child to attend this activity:	
Name of activity	<b>Primary Years Come-In Day – Visual Arts</b>
Student/child name:	
Parent/Carer:	
Name:	
Signature:	Date:
Phone number:	
Who can we contact in case of an emergency for the duration of this activity :	
Name:	
Relationship to the child/student	
Phone number/s:	