Installing and using Read&Write for Google Chrome
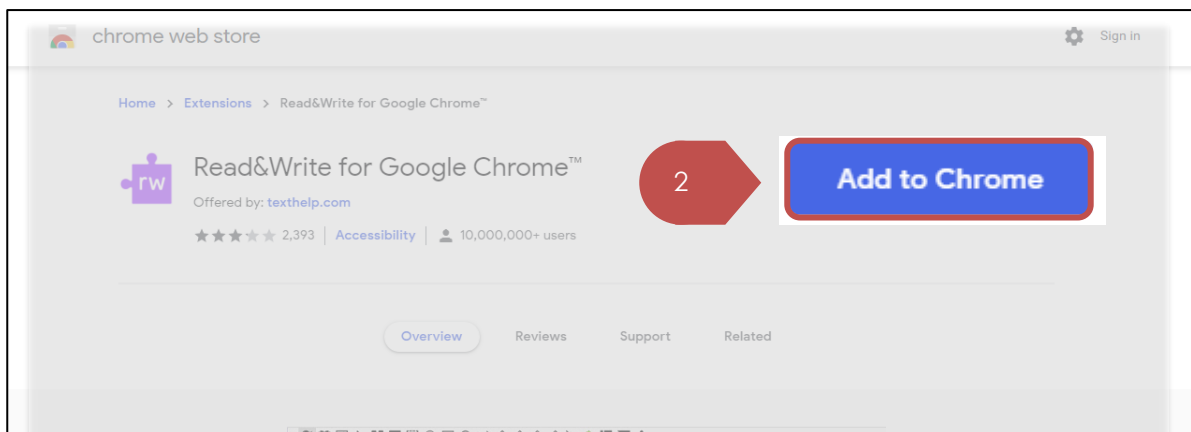
Context

Read&Write is a tool designed to boost reading and writing confidence through a range of functionality including text-to-speech conversion, text and picture dictionaries, speech-to-text conversion, word prediction, text highlighting, text-to-audio file, screen masking/tinting and removal of visual distractions.

Prerequisites

- You must be using Google Chrome
- **AND** You aren't using Google Chrome in Incognito mode (unless Incognito mode enabled for the plugin in the Extensions)
- **AND** You must log in with your College-issued Google account if prompted to sign in to ensure you receive the College licensing.
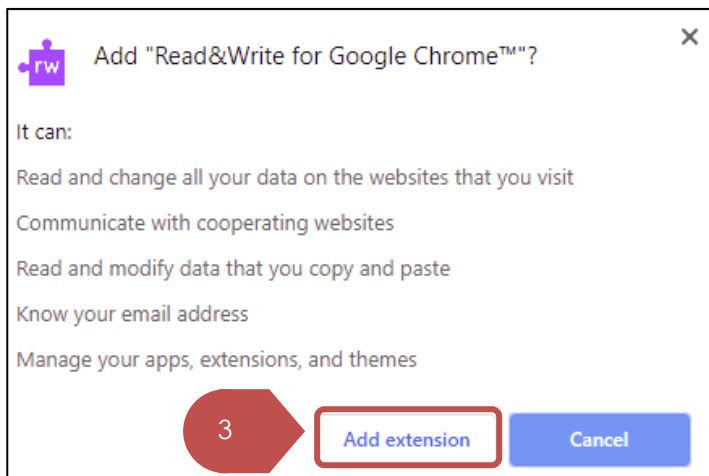
Installing Read&Write for Google Chrome

1. Click on this link to access the app on the Chrome Web Store

    https://chrome.google.com/webstore/detail/readwrite-for-google-chro/inoeonmfapjbbkmdafoankkfajkcphgd
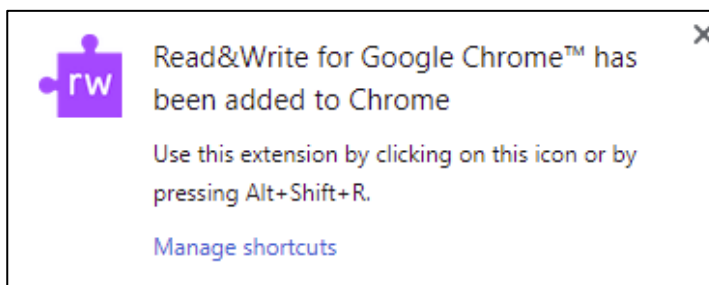
2. Click on the **Add to Chrome** button.

If you see a Remove from Chrome button instead of Add to Chrome button, this indicates you already have the app installed – continue to the next section

3. Click on the **Add extension** button.

4. A success message will appear when the plugin has been installed.

Next Steps

(OPTIONAL) You may wish to consider also installing the Screenshot Reader app for Google Chrome if you wish to use the Screenshot Reader function of the Read&Write toolbar. The toolbar may be installed from the Chrome Web Store:

https://chrome.google.com/webstore/detail/screenshot-reader/enfolipbjmnmleonhhebhalojdpcpdoo

Further Support

If you require further support with this process, please contact OAC Learning Technology Services on (08) 8309 3636, Monday to Friday 8:00 am – 4:00 pm daily excluding public holidays, or e-mail **learning.technology@openaccess.edu.au**.

Using Read&Write for Google Chrome
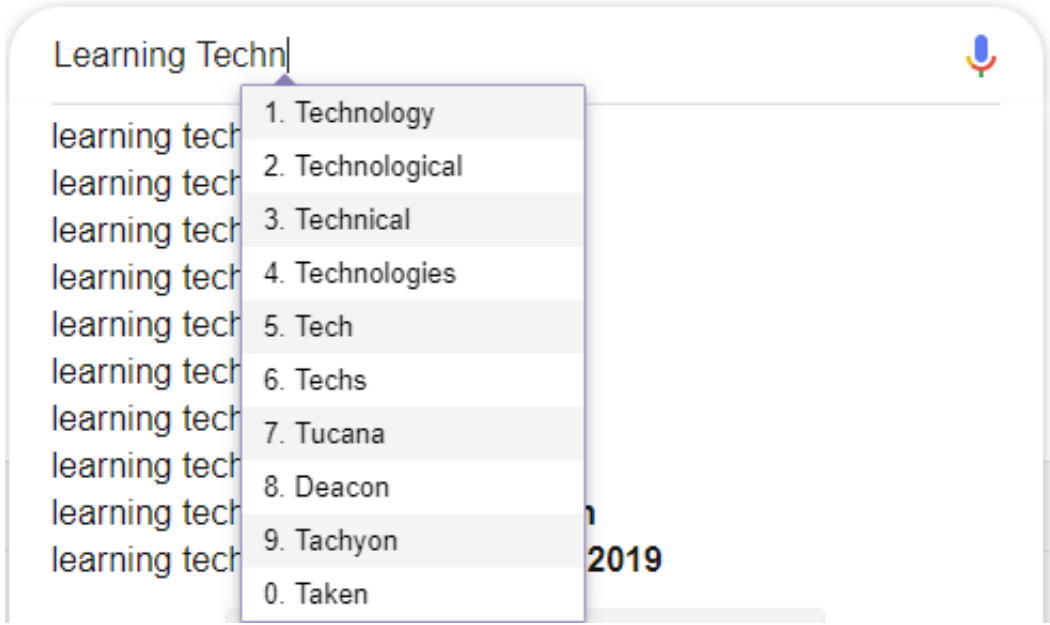
5. Click on the **Read&Write icon (purple puzzle piece)** towards the top-right corner of the Chrome window to enable/disable the Read&Write toolbar
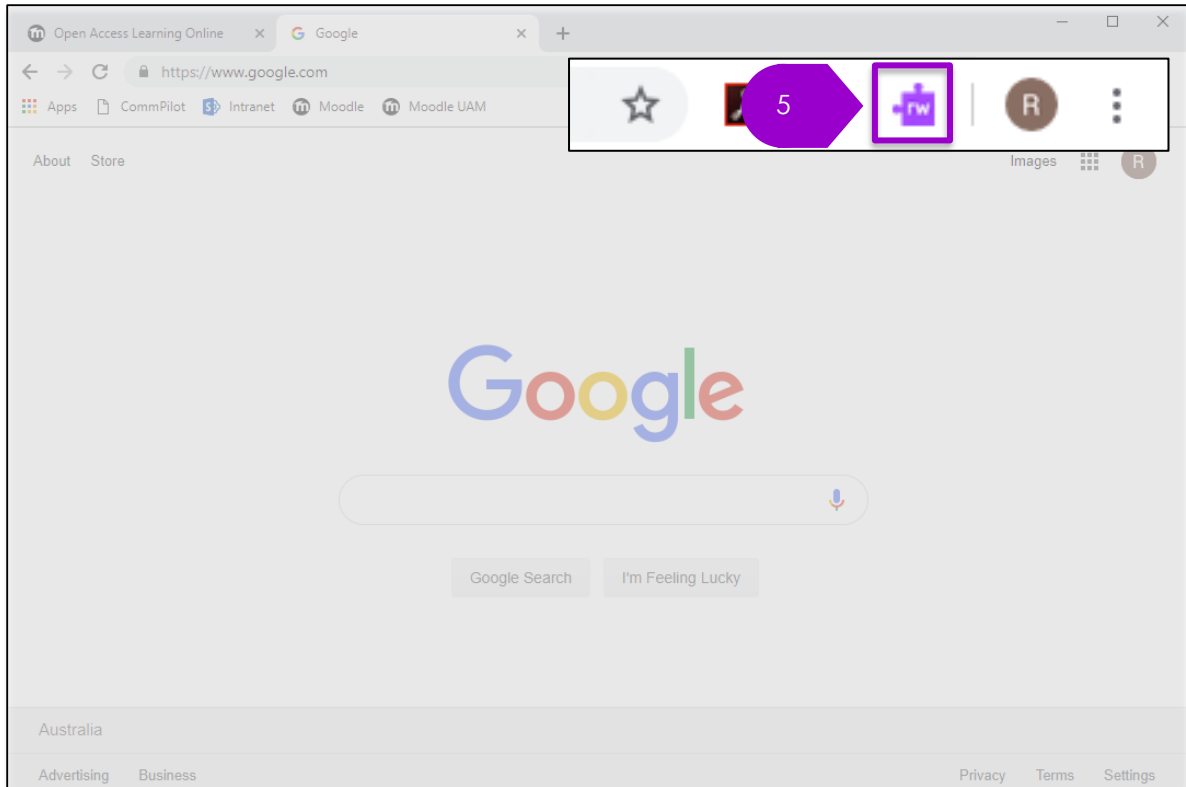
The Read&Write toolbar will appear towards the top of the webpage you're viewing.

Features of the Read&Write toolbar

	Move Toolbar Click and hold to drag the toolbar to another region on the screen
	Prediction Toggle word prediction as you type Learning Techn 🎤 learning tech 1. Technology learning tech 2. Technological learning tech 3. Technical learning tech 4. Technologies learning tech 5. Tech learning tech 6. Techs learning tech 7. Tucana learning tech 8. Deacon learning tech 9. Tachyon 2019 learning tech 0. Taken
	Hover Speech Toggle text-to-speech when hover over text with your mouse
	Dictionary Find definition of the selected word
	Picture Dictionary Find pictorial reference for the selected word
	Play Hear text read aloud
	Pause Pause hearing text read aloud
	Stop Stop hearing text read aloud

	Screenshot Reader Focus the text-to-speech on a region of a webpage

	Audio maker Convert the text to an audio file

	Web search Conduct a new web search with the selected terms

	Screen Mask Toggle reading attention to a region of a webpage

	Talk&Type Toggle speech-to-text

|	**Translator** Translate the selected text into the language specified in the options (French by default - see Changing the default translation language to change

	Highlight Yellow Highlight the selected text yellow

	Highlight Green Highlight the selected text green
	Highlight Blue Highlight the selected text blue
	Highlight Pink Highlight the selected text pink
	Clear Highlights Remove the highlighting from the selected text
	Collect Highlights Collate the highlighted text into a new Google Doc
	Vocabulary Collate the highlighted single words into a Google Doc with the definition (meaning) and a pictorial (visual) reference for each word
	Simplify Page Remove unnecessary formatting and visual distractions from the webpage
	Practice Read Aloud Prepare webpage for reading, recording, and sending to teacher
	More options Display a menu to change the Read&Write options (e.g. voice dialect/gender, reading speed, translation language

Changing the default translation language

6. Click on the **More icon** (3 horizontal dots) on the Read&Write toolbar.

7. Select **Options** on the submenu.

Figure 1: The Read&Write toolbar focused on the More options icon and submenu when clicked
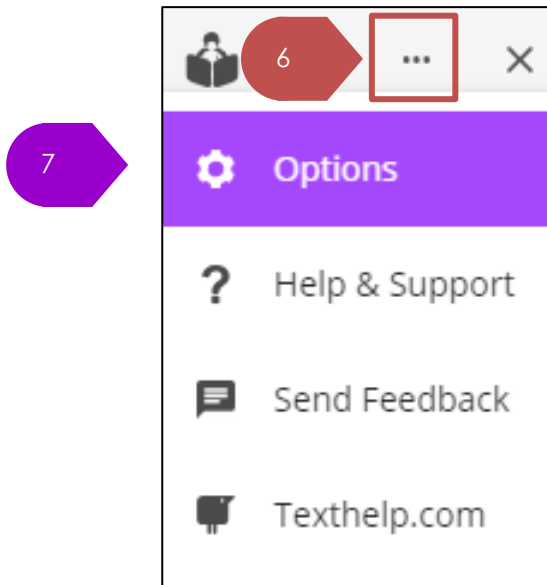
8. Click on the **Speech tab**.

9. Change the **Translation** drop-down menu to your preferred/native language.

10. Click on the **OK** button to save the changes.

Figure 2: Screenshot of the Read&Write options menu focussed on the Speech tab