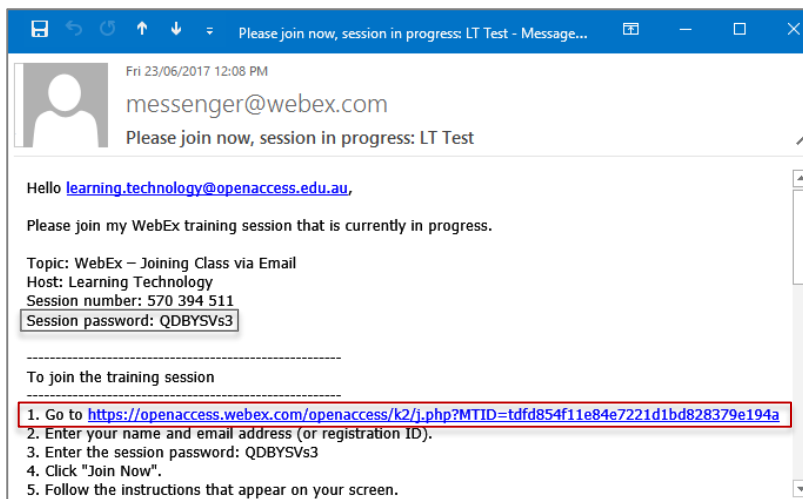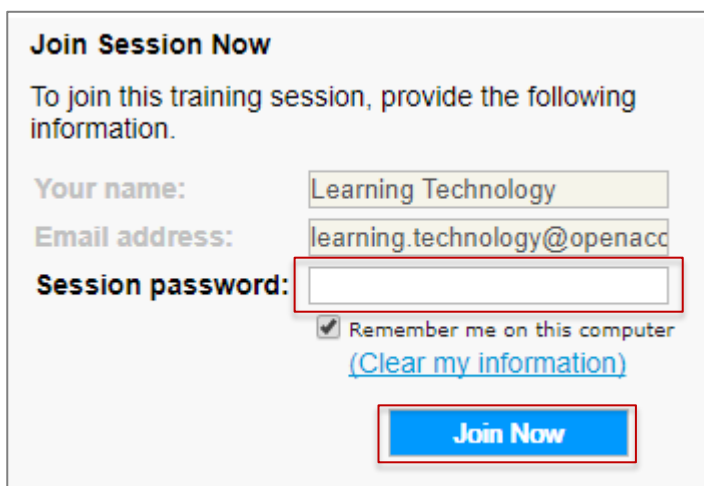# WebEx – Joining a Class via Email

- Familiarise yourself with the 'WebEx – Joining a Class via the Open Access Website' helpsheet, so that you have an alternative method of joining your class if you don't receive an email.

- WebEx emails are usually sent out 15 minutes before the beginning of a scheduled lesson.

1. Locate the email from messenger@webex.com from your email inbox. Take note of the **Session password**. Click on the **link** to join the session.

2. A page will open in your web browser. Enter in your name, email address and the session password, then click **Join Now.**