HELPSHEET



Webex Meetings - Joining a Class via Mobile App

- 1. On your mobile device, tablet or phone, open the App Store 👗 (iPad & iPhone) or Play Store > (Android)
- 2. Search for and download the **Cisco Webex Meetings app** ญ; accept or allow any popups that appear
- 3. After Webex Meetings has finished installing, locate the **Webex Meetings shortcut** \mathbf{M} and tap it to open the app
- **STOP**: If you didn't receive an invite email from Webex, please skip to **Step 7**. If you did receive an invite email, please continue:
- 4. Open your mobile mail app (Mail, Gmail, Outlook, etc.) and locate the Webex Meeting Invitation email for your class
- 5. Open the email and tap Join Meeting to open the Webex website in your mobile internet browser
- 6. Tap **Open** on the popup that appears, enter your **Name**, tap **Join as a Guest** and then skip to **Step 8**

SOTA Webex To: Details SW	SOTA Class Year			
SOTA Webex is inviting you to a Webex meeting in progress. Today at 11:16 am	If you don't have Webex Meetings:			
	Download Webex Meetings			
Join my Webex meeting in progress.	If you already have Webex Meetings: Join meeting	Join the meeting If you're the meeting host, sign in to start the meeting. Rowan O'Rin		
Heat: SOTA Webex Trunsday, October 14, 2021 550 PM (UTC-07:00) Pacific Time (US & Canade) 1 hr Join meeting	or			
Join from the meeting link https://copenaccess.webex.com/openaccess/j.php?	Open this page in "Webex Meet"?	Remember me		
MTID=m3697/03032736752232bc4cb1648cb184 Join by the meeting number Meeting password: abc123 Meeting password: abc123	Cancel Open	Join as a guest		

- 7. Tap Accept > Join Meeting, enter Meeting Number, Your name and Email Address, tap Join > Enter Password > OK
 - a. The Meeting Number and Password can be obtained from the WebEx invite email, your teacher or LT Support

Cisco Webex Meetings I have reviewed and accept the Terms of Service and Privacy Statement.	Cancel Join Meeting Join		Enter the meet	ing password:	
Review Terms of Service	251 046 96546		3 1		
Review Privacy Statement	If you are invited to a Personal Room, you can enter the URL		•••••		
S I Do Not Accept y	company.webex.com/meet/username		L		
Rowan O'Rin			Cancel	OK	
Join Meeting Sign In	riddlerowan@rodda.com		Cancer	UK	

- 8. Tap OK on any permission popups that appear, follow the on-screen prompts to set up Webex and tap Join to connect
- 9. Use the controls as the bottom of the screen to interact with the session, and tap the red X when you are ready to leave

< SOTA Class Year	Rowan O'Rin 🥖	Participants (2)			
		Q Search J⊟			
"Webex Meet" Would Like to		Rowan O'Rin 📾 🖉			
Access the Microphone Be heard in the meeting and connect to nearby devices.		SOTA Webex a g			
Don't Allow OK	_	Raise Hand 🕑			
Choose how you want to connect to audio.		Send Reaction			
S Use Video System		Rowan O'Rin (me)			
🦉 Unmute 🛛 🖄 Start Video 🛛 Join		🖉 Unmute 🛛 Start Video 👚 Share 🖉 😳 …			